

## Virtual Office

### Some businesses just need a prestigious address...

Here at Wrest Park Business Centre we appreciate that not all businesses require a physical office but may need the prestige of a well-established business address. This can be especially important when you are tendering for contracts with national organisations, government departments and local authorities.

So if you are a small business currently working from home and a Wrest Park address is more appealing, why not take advantage of our Virtual Offices.

### Essential:

Ideal for new start businesses and those who work from home, but need a professional business address..

- Business address
- Professional & friendly environment to meet your clients
- Business directory & website listing
- Use of break out facilities
- Discounted rates for meeting room hire (25% off normal rates)
- Invitation to networking & seminar events at Wrest Park Business Centre

Price: £45 per month, payable monthly in advance.  
Deposit required.

Notice period is 1 month after the initial 3 months.

### Growth

You have set up your business and want to take the next step, having a dedicated telephone number with call answering service - ideal for those who want to keep costs down but maintain a professional first line of contact with their clients.

Our Growth\* package includes all the features of the Essential package, plus:

- Call answering service and message forwarding
- Telephony - dedicated local\*\* or non-geo\*\*\* number

Price: £75 per month, payable monthly in advance.

Deposit required.

Notice period is 1 month after the initial 3 months.

\* Growth package fair usage policy may be changed from time to time at the discretion of the management

\*\* Forwarded calls are chargeable

\*\*\* Non geographic numbers available by request at an extra charge and carry ongoing monthly charges

